

## Municipal Legal Notice Requirements

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### Issue

List the statutes requiring municipalities to publish legal notices in a newspaper, including the minimum frequency with which they must be published.

This report updates OLR Report [2016-R-0099](#).

### Summary

Table 1 below lists 154 statutes that we identified as requiring a municipality to publish legal notices in a newspaper. It lists each statute's citation, the responsible agency or official, the notice's purpose, and the minimum frequency with which it must be published.

Some statutes do not identify who must publish the notice (e.g., a statute may say "notice shall be published in a newspaper..."). In these cases, we inferred the responsible entity from the statute's context when possible. For example, if a statute requires a zoning commission to hold a public hearing, we inferred that the commission must publish notice of the hearing. For cases in which we could not infer which entity was responsible, we listed "municipality."

Most statutes also include specific timing requirements (e.g., when the notice must be published before a hearing), which are not included in the table.

## Search Methodology

To produce the table, the Legislative Library searched the Connecticut General Statutes and compiled a list of those that reference “municipality,” “notice,” and “newspaper.” OLR analysts then reviewed the list and excluded statutes (1) that do not require mandatory publication or make publishing a notice optional (e.g., [CGS § 7-329g\(g\)](#)); (2) in which a publication requirement is not unique to municipalities (e.g., [CGS § 22a-6g\(a\)](#)); or (3) that apply only to one or two municipalities (e.g., [CGS § 26-292](#)).

The table is not an exhaustive list of municipal legal notice publication requirements. We made every effort to comprehensively search the statutes, but it is possible that there are requirements that our search inadvertently missed.

**Table 1: Municipal Legal Notice Publication Requirements**

CGS §	Agency or Official	Purpose	Frequency
<a href="#">7-3</a>	Selectmen	Warning of a town meeting	Once
<a href="#">7-3</a>	Mayor, warden, or clerk	Warning of a city or borough meeting	Once
<a href="#">7-9c</a>	Town clerk, upon instruction from legislative body	Warning of municipal referendum including, among other things, the question that will appear on the ballot	Once
<a href="#">7-85</a>	Municipal treasurer	Notice to all persons holding orders drawn by the selectmen on the treasurer to present them for payment	Three weeks, successively
<a href="#">7-131n</a>	Municipality	Notice of public hearing concerning the taking of recreational or open space land by municipality	Twice
<a href="#">7-139</a>	City or borough clerk	Notice of assessment of benefits to defray costs of public improvements; applies only to nonresident property owners	Twice
<a href="#">7-147b(e)</a>	Historic district study committee	Notice of public hearing on establishment of historic district	Twice
<a href="#">7-147b(h)</a>	Town clerk	Notice of balloting to establish a historic district	Twice
<a href="#">7-147e(a)</a>	Historic district commission	Notice of public hearing on application for certificate of appropriateness (i.e. to erect or alter a building or structure within a district)	Once
<a href="#">7-147q(e)</a>	Historic properties study committee	Notice of public hearing on designation of historic property	Twice
<a href="#">7-148p</a>	Land bank board of directors	Publication of resolution to issue bonds or dissolve the land bank	Once
<a href="#">7-157(a)</a>	Legislative body	Publication of ordinances enacted by legislative body or at town or district meeting	Once

**Table 1 (continued)**

<b>CGS §</b>	<b>Agency or Official</b>	<b>Purpose</b>	<b>Frequency</b>
<a href="#">7-163e(a)</a>	Legislative body or selectmen	Notice of public hearing on sale, lease, or transfer of municipal property	Twice
<a href="#">7-191(d)</a>	Appointing authority of charter and charter revision commissions	Publication of proposed charter or portion of charter or home rule ordinance being amended	Once
<a href="#">7-222(a)</a>	Municipal gas or electric plants	Notice of new municipal gas or electric rates	Once
<a href="#">7-239(a)</a>	Legislative body	Notice of a public hearing on a municipal waterworks system's proposed rates or charges, including a schedule of such rates or charges	Once
<a href="#">7-247a</a>	Municipal water pollution control authority	Notice of a public hearing on the authority's plans to acquire or construct a sewer system	Once
<a href="#">7-250(a)</a>	Municipal water pollution control authority	Notice of a public hearing before the authority sets sewer benefit assessments	Once
<a href="#">7-250(a)</a>	Municipal water pollution control authority	Notice of sewer benefit assessments levy	Once
<a href="#">7-252</a>	Municipal water pollution control authority	Notice of the due date for a sewer benefit assessment	Twice
<a href="#">7-255(a)</a>	Municipal water pollution control authority	Notice of a public hearing on the authority's establishment or revision of use or connection charges	Once
<a href="#">7-255(a)</a>	Municipal water pollution control authority	Notice of the authority's established or revised use or connection charges, including information on the due date and appeals timeframe	Once
<a href="#">7-263a(d)</a>	Municipal water pollution control authority	Notice of a public hearing on a bond issuance	Once
<a href="#">7-273f</a>	Municipal transit district	Notice of a transit district's budget, in a report format established by the revenue services commissioner	Once
<a href="#">7-273g(b)</a>	Municipal transit district	Notice of a public hearing on a transit district's proposed bond issuance, including a copy of the proposed resolution	Once
<a href="#">7-273g(b)</a>	Municipal transit district	Notice of a transit district's adopted bond issuance resolution, if more than \$250,000	Once
<a href="#">7-273g(b)</a>	Municipal transit district	Notice of a district-wide referendum on a bond issuance resolution, including a copy of the resolution	Once

**Table 1 (continued)**

<b>CGS §</b>	<b>Agency or Official</b>	<b>Purpose</b>	<b>Frequency</b>
<a href="#">7-285</a>	The authority having charge of a police department	Notice of the sale of unclaimed goods by a police department, including a description of any item with an appraised value of \$50 or more	Twice
<a href="#">7-325(a)</a>	Selectmen	Notice of a meeting of the voters residing in a proposed fire, sewer, or other district	Twice
<a href="#">7-325(b)</a>	Fire, sewer, or other district's board of directors	Notice of a meeting of voters residing in the area proposed to be included or excluded in the enlarged or reduced fire, sewer, or other district	Twice
<a href="#">7-327(a)</a>	Fire, sewer, or other district's board of directors	Notice of a fire, sewer, or other district's annual or special meeting	Once
<a href="#">7-339ee</a>	Legislative body or selectmen	Notice of public hearing on proposal to establish a tax increment district	Once
<a href="#">7-339ii(b)</a>	Municipality	Notice of public hearing on benefit assessments to be charged for the property owners to finance public improvements	Once
<a href="#">7-339ii(e)</a>	Municipality	Notice of benefit assessment due date	Once
<a href="#">7-344</a>	Board of finance	Town budget report  (Towns with fewer than 5,000 people may waive publication by ordinance and instead make hard copies available)	Once
<a href="#">7-394</a>	Town clerk	Notice that the audit of town's financial statements is on file and available for public inspection	Once
<a href="#">7-482</a>	Legislative body, or governing body of a governmental unit or nonprofit corporation delegated powers by municipality	Summary of resolution to adopt powers granted under the Connecticut City and Town Redevelopment Act and notice of public hearing on the resolution	Once
<a href="#">7-485</a>	Legislative body, or governing body of a governmental unit or nonprofit corporation delegated powers by municipality	Copy of resolution to adopt powers granted under the Connecticut City and Town Redevelopment Act and notice of referendum to determine whether to approve the resolution	Once
<a href="#">7-492(a)</a>	Municipality	Copy or summary of a resolution concerning a capital reserve fund and bond issuance under the Connecticut City and Town Development Act	Once

**Table 1 (continued)**

<b>CGS §</b>	<b>Agency or Official</b>	<b>Purpose</b>	<b>Frequency</b>
<a href="#">7-601(a)</a>	Neighborhood revitalization planning committee	Notice of adoption of or amendments to committee bylaws	Once
<a href="#">7-601(c)</a>	Neighborhood revitalization planning committee	Notice of public hearing on committee's proposed strategic plan	Twice
<a href="#">8-1bb</a>	Zoning commission	Notice of decision to opt out of provisions allowing temporary health care structures	Once
<a href="#">8-2j(f)</a>	Zoning commission	Notice of decision on an application for construction in a village district	Once
<a href="#">8-2o</a>	Zoning commission	Notice of decision to opt out of allowing of accessory apartments (known as "accessory dwelling units")	Once
<a href="#">8-3(d)</a>	Zoning commission	Notice of decision on zoning regulations or boundaries or changes therein	Once
<a href="#">8-3(g)(1)</a>	Zoning commission	Notice of decision on site plan application	Once
<a href="#">8-3c(b)</a>	Zoning commission	Notice of decision on application for special permit or exception	Once
<a href="#">8-7</a>	Zoning board of appeals	Notice of appeals board decision	Once
<a href="#">8-7d(a)</a>	Zoning commission, planning and zoning commission, zoning board of appeals, planning commission, inland wetland commission, or aquifer protection agency	Notice of public hearing on a formal petition, application, request, or appeal to the applicable commission, board, or agency	Twice
<a href="#">8-23(h)(6)</a>	Planning commission	Notice of public hearing on a draft plan of conservation and development	Twice
<a href="#">8-23(i)(3)</a>	Planning commission	Notice of adopted plan of conservation and development	Once
<a href="#">8-26(d)</a>	Planning commission	Notice of decision on application for subdivision or resubdivision	Once
<a href="#">8-26e</a>	Planning commission	Notice of decision on applications for special permits or exceptions	Once
<a href="#">8-28</a>	Planning commission	Notice of any official action or decision by a planning commission	Once
<a href="#">8-29</a>	Planning commission	Notice of the (1) filing of a survey, map, or plan and (2) hearing on the filed document	Once
<a href="#">8-44(a)</a>	Housing authority	Notice of a public hearing on the acquisition of a proposed housing project site	Twice

**Table 1 (continued)**

<b>CGS §</b>	<b>Agency or Official</b>	<b>Purpose</b>	<b>Frequency</b>
<a href="#">8-56a</a>	Housing authority	Notice of a public hearing on a public housing project that is subject to certain federal standards, including a description of the project plan	Twice
<a href="#">8-74</a>	Housing authority	Notice of a proposed moderate rental housing project, including a project description	Once
<a href="#">8-115a(c)</a>	Housing authority or municipal developer	Notice of the availability of units in an elderly housing project (needed to obtain the Commissioner of Housing's permission to admit certain non-elderly residents to the project)	Four times
<a href="#">8-127(b)</a>	Redevelopment agency	Notice of a public hearing on a proposed redevelopment plan	Twice
<a href="#">8-127(c)(2)</a>	Redevelopment agency	Notice of the initial approval of a redevelopment plan	Once
<a href="#">8-127a(a)(2)</a>	Redevelopment agency	Notice of a public hearing on a proposed eminent domain action	Once
<a href="#">8-127a(a)(3)(B)</a>	Redevelopment agency	Notice of an approved acquisition by eminent domain	Once
<a href="#">8-129(b)</a>	Redevelopment agency	Notice and copy of the statement of compensation for property taken by eminent domain, if property record owner is nonresident or unknown	Twice
<a href="#">8-134</a>	Redevelopment agency	Notice of a public hearing on authorizing and issuing bonds to carry out or administer a redevelopment plan	Once
<a href="#">8-169d(b)</a>	Municipality	Notice of a public hearing on a community development plan	Twice
<a href="#">8-169e(c)</a>	Legislative body	Notice of a public hearing on property acquisition pursuant to a community development plan	Once
<a href="#">8-169r(b)</a>	Urban homesteading agency	Notice of property abandonment determination and the date of a public hearing, for property owners who cannot be identified or whose address is unknown	Once
<a href="#">8-169s(a)</a>	Urban homesteading agency	Notice of the availability of real property, including the estimated purchase price, applicant's qualifications, and bidding procedures	Twice
<a href="#">8-169v</a>	Urban homesteading agency	Notice of the availability of real property given to the agency by the federal government, including the estimated purchase price, applicant's qualifications, and bidding procedures	Twice

**Table 1 (continued)**

<b>CGS §</b>	<b>Agency or Official</b>	<b>Purpose</b>	<b>Frequency</b>
<a href="#">8-189(b)</a>	Development agency	Notice of the initial approval of a development project plan	Once
<a href="#">8-191(a)</a>	Development agency	Notice of public hearing on proposed development plan	Once
<a href="#">8-192(a)</a>	Development agency	Notice of public hearing on proposed bond issuance for municipal development project	Once
<a href="#">8-193(b)(2)</a>	Development agency	Notice of time, place, and subject of public hearing on proposed acquisition of real property by eminent domain	Once
<a href="#">8-193(b)(3)(B)</a>	Municipality	Notice of approved acquisition of property by eminent domain under the municipal development statutes	Once
<a href="#">8-293(b)</a>	Urban rehabilitation agency	Notice of property abandonment determination and the date of a public hearing, for property owners who cannot be identified or whose address is unknown	Once
<a href="#">8-294(a)</a>	Urban rehabilitation agency	Notice of the availability of real property, including the estimated purchase price, applicant's qualifications, and bidding procedures	Twice
<a href="#">9-16</a>	Registrars of voters	Notice of voter registration session (not required to be published as a legal advertisement)	Once
<a href="#">9-35</a>	Registrars of voters	Notice of session to update voter registry lists (not required to be published as a legal advertisement)	Once
<a href="#">9-53</a>	Registrars of voters	Notice of time, place, and purpose of an enrollment session (not required to be published as a legal advertisement)	Once
<a href="#">9-163aa(b)</a>	Legislative body	Notice of registrar's designation of an early voting place in additional location	Once
<a href="#">9-168b</a>	Town clerk	Notice of registrar's designation of polling place in adjacent voting district	Once
<a href="#">9-225</a>	Town clerk or assistant town clerk	Notice of time and place of state election (may be filed jointly by two or more towns)	Once
<a href="#">9-226</a>	Town clerk or assistant town clerk	Notice of time and place of municipal election	Once
<a href="#">9-332</a>	Town clerk	Notice of time, place, and purpose of an adjourned election (which occurs when there is a tie vote)	Once
<a href="#">9-390(a)</a>	Political party's town chairman or designee	Notice of time, place, and purpose of caucus to select party-endorsed candidates for municipal office	Once

**Table 1 (continued)**

<b>CGS §</b>	<b>Agency or Official</b>	<b>Purpose</b>	<b>Frequency</b>
<a href="#">9-395</a>	Town clerk	Notice of certification and availability of list of party-endorsed candidates for municipal primaries or failure to receive timely certification of such endorsements, including (1) primary date if candidacy is filed and (2) candidacy filing procedure and deadline	Once
<a href="#">9-433</a>	Town clerk (upon notice from the secretary of the state)	Notice of state or district primary	Once
<a href="#">9-435</a>	Town clerk (upon notification from registrar)	Notice of time and place of primary for municipal office of town committee, as well as information on candidates	Once (but must publish notice of any changes in candidates)
<a href="#">9-446(a)</a>	Town or district clerk	Notice of time, place, and purpose of adjourned primary for state, district, and certain municipal offices (which occurs when there is a tie vote)	Once
<a href="#">9-446(b)</a>	Town clerk	Notice of time, place, and purpose of adjourned primary for certain municipal offices (which occurs when there is a tie vote)	Once
<a href="#">10-43(b)</a>	Town clerk	Notice of temporary regional school study committee report and State Board of Education (SBE) statement on advisability of forming a regional school district	Once
<a href="#">10-63m</a>	Town clerk	Notice of SBE approval of regional school reapportionment committee's plan of representation	Once
<a href="#">10-289e</a>	Selectmen or town council (on own initiative or upon recommendation of board of education)	Notice of public hearing on private academy project proposal (applies only to towns with a private academy as the public high school)	Once
<a href="#">10-289e</a>	Selectmen or town council (on own initiative or upon recommendation of board of education)	Notice of referendum question on private academy project proposal (applies only to towns with a private academy as the public high school)	Once
<a href="#">10-321q(c)</a>	Municipal preservation board	Notice of municipal preservation board hearing on state board's recommended designation of a property for the National Register of Historic Places	Once
<a href="#">11-36</a>	Town clerk	Notice of proposed tax to create or operate library to be voted on during next municipal election	Once

**Table 1 (continued)**

<b>CGS §</b>	<b>Agency or Official</b>	<b>Purpose</b>	<b>Frequency</b>
<a href="#">12-40</a>	Assessor	Notice to bring in declaration of taxable personal property	Once, if not physically posted
<a href="#">12-65d(b)</a>	Legislative body	Notice of public hearing on rehabilitation area designation and criteria for property to qualify for deferral of increased assessments	Twice
<a href="#">12-65d(c)</a>	Legislative body	Notice of adoption of resolution on rehabilitation area designation and criteria	Once
<a href="#">12-110</a>	Board of assessment appeals	Notice of board session on motor vehicle assessments	Once
<a href="#">12-145</a>	Tax collector	Notice of when taxes are due and payable	Three times
<a href="#">12-157(a)</a>	Tax collector	Notice of tax sale	Three times
<a href="#">12-157(a)</a>	Tax collector	Notice of tax sale when the address of an owner or someone else with an interest in the property is unknown	Twice
<a href="#">12-157(f)</a>	Tax collector	Notice of tax sale and opportunity to redeem property	Once
<a href="#">12-186</a>	Tax collector (after notice from clerk)	Notice of petition of foreclosure of tax liens	Once
<a href="#">12-574a</a>	Town clerk	Notice of license application related to racing or jai alai	Once
<a href="#">13a-39</a>	Selectmen	Notice of map and hearing about lost or uncertain highway boundaries	Two days
<a href="#">13a-39</a>	Selectmen	Notice of decision on lost or uncertain highway boundaries	Two days
<a href="#">13a-128</a>	Municipal or private corporation providing water supply	Notice of application to discontinue or alter a highway	Once
<a href="#">13b-56</a>	Harbor improvement agency	Notice of public hearing on harbor improvement plan	Twice
<a href="#">14-67t</a>	Town clerk	Ordinance creating restricted district generally prohibiting motor vehicle recyclers	Once
<a href="#">14-150a</a>	Local board or officer designated by legislative body	Notice of abandoned, inoperable, or unregistered motor vehicles that are unremoved for 30 days, if the municipality opts to provide for their removal	Once
<a href="#">15-9(d)</a>	State or local police department	Notice of sale of vessel at public auction	Three times
<a href="#">15-11a(f)</a>	Harbor master or authorized representative of a municipality	Notice of sale of derelict vessel at public auction	Twice
<a href="#">15-94(a)</a>	Legislative body	Notice of public hearing related to changes in airport zoning regulations	Once

**Table 1 (continued)**

<b>CGS §</b>	<b>Agency or Official</b>	<b>Purpose</b>	<b>Frequency</b>
<a href="#">15-138</a>	Municipality	Notice of new boating ordinances not included in the Department of Energy and Environmental Protection's annual publication of boating ordinances	Once
<a href="#">19a-243(b)</a>	District department of health	Notice of public hearing on proposed district borrowing	Once
<a href="#">19a-243(c)</a>	District department of health	Notice of public hearing on proposed district budget	Once
<a href="#">19a-307</a>	Town or mutual nonstock cemetery association	Information pertaining to the sale of abandoned or unused cemetery lots when the lot holder or other beneficiary is unknown	Three times
<a href="#">19a-308a</a>	Municipality	Notice of intention to acquire an abandoned cemetery when the municipality is unable to locate the owner	For a period of three consecutive weeks
<a href="#">19a-320</a>	Selectmen of any town, mayor and council or board of alderman of any city, and warden and burgesses of any borough	Notice of public hearing for erection and operation of crematories	Twice
<a href="#">22-329a</a>	Animal control officer	Notice of the time and place of public hearing on neglected animal when its owner/caretaker is not known	Once
<a href="#">22-332(a)</a> , <a href="#">22-333</a>	Animal control officer	Description of an impounded dog or other domestic animal, with no known owner, in the lost-and-found column of the newspaper (advertising cost recouped when dog or other animal redeemed)	Once
<a href="#">22-332d(a)</a> , <a href="#">22-333</a>	Animal control officer	Description of an impounded cat, with no known owner or keeper, in the lost-and-found column of the newspaper (advertising cost recouped when cat redeemed)	Once
<a href="#">22a-42a(d)</a>	Inland wetlands agency	Notice of agency decision regarding inland wetland permit for regulated activities	Once (applicant may publish notice if agency does not publish it within 15 days of decision)
<a href="#">22a-66a(h)</a>	Municipality	Notice of an upcoming pesticide application in a publicly accessible lake or pond that the municipality owns	Once
<a href="#">22a-109(f)</a>	Zoning commission	Notice of approval or denial of a coastal site plan	Once

**Table 1 (continued)**

<b>CGS §</b>	<b>Agency or Official</b>	<b>Purpose</b>	<b>Frequency</b>
<a href="#">22a-220a(b)</a>	Legislative body	Notice of designation of a solid waste disposal area	Once
<a href="#">22a-354p(b)</a>	Municipal aquifer protection agency	Notice of public hearing on agency aquifer protection regulations	Twice
<a href="#">22a-354p(d)</a>	Municipal aquifer protection agency	Notice of agency decision regarding permit for regulated activities	Once
<a href="#">22a-504</a>	Water pollution control authority	Notice of authority taking real property to use for a wastewater system	Once
<a href="#">22a-509(d)</a>	Municipality	Notice of public hearing on an agreement between a municipality and a regional water pollution control authority for the authority to take over a water pollution control facility or wastewater system	Once
<a href="#">25-90</a>	Municipal flood and erosion control board	Notice of assessment due dates, including information on the properties subject to the assessment	Twice
<a href="#">25-102dd(c)</a>	Legislative body	Notice of a public hearing on a municipality's withdrawal from the Connecticut River Assembly	Once
<a href="#">25-204(d)</a>	Municipal river committee	Notice of public hearing on the river committee's inventory, statement of objectives, and map	Once
<a href="#">25-204(d)</a>	Municipal river committee	Notice of adoption of inventory, statement of objectives, and map	Once
<a href="#">25-204(f)</a>	Municipal river committee	Notice of a public hearing on the river committee's river corridor protection plan	Once
<a href="#">25-204(f)</a>	Municipal river committee	Notice of availability of (1) responses to comments on the plan and (2) the revised plan	Once
<a href="#">25-205(g)</a>	Legislative body	Notice of a public hearing on a municipality's withdrawal from a river committee	Once
<a href="#">25-232(c)</a>	Legislative body	Notice of a public hearing on a municipality's withdrawal from a river commission	Once
<a href="#">25-234(d)</a>	Municipal river commission	Notice of a public hearing on the river commission's inventory, statement of objectives, and map	Once
<a href="#">25-234(d)</a>	Municipal river commission	Notice of adoption of inventory, statement of objectives, and map	Once
<a href="#">25-234(f)</a>	Municipal river commission	Notice of a public hearing on the river commission's river corridor management plan	Once
<a href="#">25-234(f)</a>	Municipal river commission	Notice of availability of (1) responses to comments on the plan and (2) the revised plan	Once

**Table 1 (continued)**

<b>CGS §</b>	<b>Agency or Official</b>	<b>Purpose</b>	<b>Frequency</b>
<a href="#">26-240(a)</a>	Selectmen or shellfish commission	Notice of a public hearing on the designation of an area for planting or cultivating oysters, clams, or mussels (shellfishery), including one publication of the designation application	Twice
<a href="#">32-224(c)(1)</a>	Implementing agency for municipal development project	Notice of a hearing on a municipal development project plan	Once
<a href="#">32-224(d)</a>	Implementing agency for municipal development project	Notice of the initial approval of the municipal development project plan	Once
<a href="#">32-224(i)(2)</a>	Implementing agency for municipal development project	Notice of a public hearing on the proposed acquisition of real property by condemnation	Once
<a href="#">32-224(i)(3)(B)</a>	Implementing agency for municipal development project	Notice that the acquisition of real property by condemnation was approved	Once
<a href="#">32-227</a>	Legislative body	Notice of a public hearing on an upcoming legislative body vote for a bond authorization	Once
<a href="#">47a-56b</a>	Authority appointed by legislative body to abate nuisances	Service on a mortgagee or lienor of an order to show cause why a receiver of rents, issues, and profits should not be appointed (in cases where the mortgagee or lienor cannot be served personally)	Once
<a href="#">50-11</a>	Police department	Notice of lost goods	Twice
<a href="#">50-14</a>	Police commissioners	Notification of public auction of lost goods	Twice

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